



NAIROBI CITY WATER & SEWERAGE COMPANY LTD.

KAMPALA RD, P. O. Box 30656-00100, Nairobi, Kenya

Tel: +254 703 080 000

Email: info@nairobiwater.co.ke

www.nairobiwater.co.ke



20th January 2026

Our Ref: NCWSC/SCD/VOL.I/12738/WM

TO: All NCWSC Suppliers

REF: IMPLEMENTATION OF LEGAL NOTICE NO. 206: PUBLIC PROCUREMENT CAPACITY BUILDING LEVY ORDER 2023.

Pursuant to Section 24(5) (d) of the Public Procurement and Asset Disposal Act (PPADA), 2015, the Cabinet Secretary for the National Treasury and Economic Planning issued the Public Procurement Capacity Building Levy Order, 2023. The Order provides for the imposition of a levy on all procurement contracts executed between a supplier and a procuring entity at the rate of zero point zero three per cent (0.03%) of the contract value, exclusive of applicable taxes.

Please note of the following with regard to the implementation of the Levy:

1. The Levy Order, 2023 took effect on 1st September 2024.
2. The Levy shall apply to all signed contracts and Local Purchase Orders (LPOs). NCWSC shall deduct the Levy at the point of payment and remit it to the Public Procurement Regulatory Authority (PPRA).
3. All contract variations, extensions, or renewals shall also be subject to the Levy.
4. The Levy shall apply to all contracts and LPOs initiated from the date of this notice.

All NCWSC suppliers are advised to comply with the above requirements and to include the Levy as a separate line item on all invoices, calculated at 0.03% of the contract or LPO value, exclusive of taxes, from January 26th, 2026.

For further clarification, please contact the **Supply Chain Manager** via email at; tenders@nairobiwater.co.ke.

Martin Nangole
Ag. Managing Director

Board of Directors:

A. Karanja (Chairman), N.C.C. C.E.C.M. Finance & Economic Planning, N.C.C. C.E.C.M. Green Nairobi, R. Hassan, E. Mukuhi, C. Alaro, E. Wamuiya, J. Mukabwa, Martin Nang'ole (Ag. Managing Director)